INTERNAL RELATIONS

Awards in 2013

07/01/2013

prof. RNDr. Miroslav Urban, DrSc. awarded the class II Order of Ľudovít Štúr, the highest state award given by the President of the Slovak Republic, for outstanding achievements in theoretical chemistry and the development of higher education in the Slovak Republic.

17/01/2013

Awards in the STU MTF New Year's Meeting for 2013 in the following categories: Best dissertation thesis (see Accreditation section), Best research team, best publication, best habilitation thesis (see Research section) Best achievements in co-operation with practice (see Development section)

Awarded employees who have worked at the Faculty for 25 years

01/01/1988	Švecová Libuša
01/04/1988	Sýkora Ján
01/08/1988	Mišútová Mária, doc. RNDr. PhD.
01/10/1988	Minárik Stanislav, doc. Ing. PhD.
01/11/1988	Moravčík Oliver, Dr. h. c. prof. Dr. Ing.

25/03/2013

The Big Medal, Small medal and a Letter of Thanks of St. Gorazd Award is a moral award in the field of education, established in 1997 and granted by ministers of education at the occasion of Teacher Day to the pedagogues, school workers and the workers in other sectors of social life, who have conducted commendable work for schools and students. The following STU MTF employees were granted the Big Medal of St. Gorazd: **prof. Ing. Dáša Hrivňáková, DrSc.** – for pedagogical and scientific activity in the field of Physical Metallurgy and Materials Engineering

prof. Dr. Ing. Oliver Moravčík – for scientific and pedagogical activity and contribution to the development of higher education in Slovakia

26/03/2013

The Institute of Industrial Engineering, Management and Quality won 1st place in the public poll within the "Poll of Social Responsibility" which was held under the auspices of the Institute of Corporate Social Responsibility in Ostrava.

06/12/2013

STU Professor of the year 2013 - prof. Ing. Ivan Baránek, CSc., of the Institute of Production Technology was awarded for outstanding achievements in research and pedagogical work for the benefit of STU MTF.

List of the most important Faculty events in 2013

Month	Date	Action
January	01/01/2013	Class II Order of Ľudovít Štúr, the highest state award given by the President of the Slovak Republic to Miroslav Urban, an STU MTF UMAT employee for outstanding achievements in theoretical chemistry and the development of higher education in the Slovak Republic
	17/01/2013	STU MTF New Year's Meeting
	21-25/01/2013	Physics courses
	24/01/2013	Dies Iovis Occurssus XXVIII. – Thursday afternoons with personalities from the fields of cultural, social and scientific life
	30/01/2013	Open Day
	04-06/02/2013	Doctoral Week
February	22/02/2013	Professor Moravčík, granted the title doctor honoris causa of the Kalashnikov Izhevsk Technical University, Russia
rebruary	25/02/2013	Dialogues with practice V. –afternoons with personalities from the entrepreneurial and business spheres
	27/02/2013	Presentation of Volkswagen Slovakia for students
	06/03/2013	Job Day
	11-12/03/2013	Visit of Prof. Nigel J. Holden of Leeds Business School
	12/03/2013	Re-opening of the MTF Fitness Centre
	15/03/2013	Signed Agreement of the 1 st University Scientific Park in Slovakia
March	18-22/03/2013	STU MTF Book Week
	21/03/2013	Student Research Conference
	25/03/2013	St. Gorazd Award to prof. Hrivňáková and prof. Moravčík
	26/03/2013	Seminar on intellectual property protection at STU
	04/04/2013	Dies Iovis Occurssus XXVIII. – Thursday afternoons with personalities from the fields of cultural, social and scientific life
	09/04/2013	Meeting with representatives of the Plastic-working industry from Portugal
	09/04/2013	ESAB 2013
April	11/04/2013	Presentation of INA Skalica, s r.o. Co. for students
	12/04/2013	STU MTF Day
	18/04/2013	Student blood donation
	25/04/2013	Meeting with former employees of STU MTF

	25/04/2013	Meeting of the Dean with the Faculty ambassadors
	25/04/2013	Seminar on ""The Concept of nuclear power plants decommissioning"
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Мау	02/05/2013	Dies Iovis Occurssus XXVIII. – Thursday afternoons with personalities from the fields of cultural, social and scientific life
	12-16/05/2013	International Doctoral Seminar held in Dubrovnik, Croatia
	15-16/05/2013	Additional election for the STU MTF Academic Senate for the term 2011-2015
	17/05/2013	Kick off meeting and opening ceremony of the University Scientific Park building site
	20-21/05/2013	Election for the Board of Employees
	20-24/05/2013	STU MTF presentation at TECHFÓRUM fair, Nitra
	24/05/2013	Opening of the Botanical Garden
	27/05/2013	Dialogues with practice VI. – afternoons with personalities from the entrepreneurial and business spheres
June	13/06/2013	Admittance procedure for Bachelor's degree studies in the academic year 2013/2014
	19/06/2013	MTF involved in the national project "Universities as motors of the knowledge society development"
Julie	21/06/2013	Teacher's Cup STU 2013 and tennis tournament
	24-25/06/2013	Enrolments into the 1 st year of studies for the academic year 2013/2014
	27/06/2013	New website of the Academic Library launched
	02/07/2013	Awards given to students for their exceptional study achievements in the academic year 2012/2013
July	06/07/2013	The Faculty Dean, prof. Dr. Ing. Oliver Moravčík granted the title of Prof. h. c. of the University of Kecskemét (Hungary)
	12/07/2013	Admittance procedure for Master's degree studies in the academic year 2013/2014
	15/08/2013	New poster display at STU MTF
August	23/08 - 05/09/2013	Enrolment of new admitted students
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	01-12/09/2013	International Summer School 2013
.	02-04/09/2013	Summer University for Secondary School Students
September	11/09/2013	Colloquium of prof. Hrivňáková
	11-14/09/2013	Forming 2013 conference

	16/09/2013	Results of the Student Satisfaction survey
	19/09/2013	MTF Sport Day
	19/09/2013	The 5th Conference of STU MTF pedagogues
	26/09/2013	Dies lovis Occurssus XXXII. – Thursday afternoons with personalities from the fields of cultural, social and scientific life
	27/09/2013	MTF participated in the Night of Researchers
	30/09/2013	Dialogues with practice VII. – afternoons with personalities from the entrepreneurial and business spheres
	03/10/2013	"University students to Practice" campaign
	04/10/2013	Access to STN Standards online
	11/10/2013	Presentation of Festo Co. for students
	17/10/2013	20th Anniversary of the MTF Komárno Training Centre
October	21/10/2013	Seminar of SECO Co. for students
	22/10/2013	Student blood donation
	24-25/10/2013	1 st Doctoral Forum
	28/10/2013	Dialogues with practice VIII. –afternoons with personalities from the entrepreneurial and business spheres
	01/11/2013	New Organisational Chart of STU MTF
	05 -08/11/2013	MTF at the Gradeaumus Fair
	13/11/2013	Immatriculation of the 1 st year students
November	19/11/2013	MTF Open Science: Lecture on the Nobel Prize for Physics 2013
November	21/11/2013	Presentation of Volkswagen Slovakia for students
	26/11/2013	New Professors of MTF appointed by the President of the Slovak Republic
	26/11/2013	MTF featured on regional TV
	27/11/2013	Presentation of Matador Holding, a.s. for students
	02/12/2013	Dialogues with practice IX. – afternoons with personalities from the entrepreneurial and business spheres
	04/12/2013	Meeting of the Academic Senate with academic staff
		Dies Iovis Occurssus XXXV. – Thursday afternoons with personalities in the
	05/12/2013	fields of cultural, social and scientific life
December	05/12/2013 05/12/2013	fields of cultural, social and scientific life Implementation of the Protocol of the Agreement on co-operation for the years 2013 - 2015 signed between STU MTF and IFW i.V. Dresden
December		Implementation of the Protocol of the Agreement on co-operation for the
December	05/12/2013	Implementation of the Protocol of the Agreement on co-operation for the years 2013 - 2015 signed between STU MTF and IFW i.V. Dresden

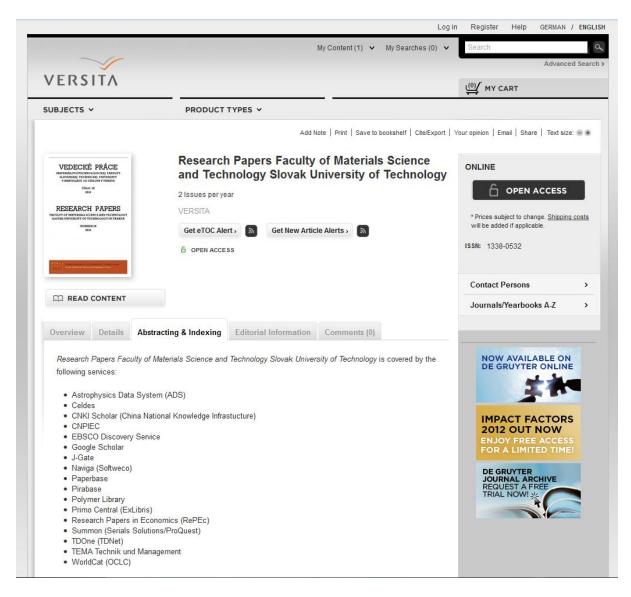
09/12/2013	MTF featured on Slovak TV
10/12/2013	MTF Open Science: Lecture on the Nobel Prize for Chemistry 2013
11/12/2013	Lecture by RNDr. Juraj Kliment – Senior Auditor for the automotive industry of Lloyd's Register Quality Assurance
11/12/2013	Presentation of BOSCH Co., České Budějovice, Czech Republic

Activities of the Public Relations Section in 2013

- Principal guarantor of the following events: New Year's Meeting, Santa Claus at MTF, St. Gorazd Award and MTF Day
- Publishing updates on the Faculty website
- Faculty news in the media
- Support for other Faculty events
- Graphical design of the materials for various events
- Photo-documentation, video recordings and promotion of events
- Borrowing of media equipment
- Monitoring the Faculty activities, events, press releases and TV discussions
- Updating of the poster display and Technology Museum

Editorial activities in 2013

- accepted methodology for writing scientific monographs agreed on the basis of qualification theses
- editorial activities in the field of electronic textbooks, scientific monographs, MTF journals and proceedings
- processing of Faculty journals in the Versita system (journals are indexed in the following databases:



- amending the statute of editorial activities, including the administration of anonymous reviewing
- update and administration of the publishing portal at MTF STU
- mapping the publication space of STU MTF on the Science Publishing Group website
- implementation of custom publishing processes at MTF
- provision of updates to the Slovak language section of the Faculty website
- format and modification to MTF STU webpage of the AlumniPress Publishing House

Faculty journals - the Faculty publishes two journals - **Research papers of the STU MTF** and the Internet journal, **Materials Science and Technology**. Both journals are published in the English language. They are focused on the Faculty research fields - materials engineering, metallurgical and mining sciences, mechanical engineering (machine technologies), computer science, automation and telecommunications and environmental engineering. Both journals provide double-blind review, which guarantees:

- impartial reviews of the quality of published outputs,
- confirmation of established knowledge of the current state of the issues in domestic and foreign literature, the systematic analysis and synthesis,
- explication of the used evaluation criteria in the paper,
- originality of the authors contribution to fundamental issues of theory, methodology and innovations, incentives for new research orientation,
- clear characteristics of the procedures used, especially in the application of statistical and empirical data,

- contribution to the knowledge of the current state of the art, knowledge transfer and the development in the field,
- excluded possibility of reviewer bias against the author,
- an increased rate of fair judgment and evaluation of benefits of the contributions.

The priority of the Faculty is the registration of the journals in the monitored databases (WoS, Scopus, and so on). The main instrument to support the acquisition of the Impact Factor for the journals is electronic publishing through the MetaPress technology that provides increased awareness of the journal, an interest in publishing, citing strategy thanks to AIS (automatic indexing of published papers) and making active links to the cited works. By serving metadata in abstracting and indexing services, as well as full-text databases, issuing and registration of DOI codes (Digital Object Identifier) for each published paper is one of the steps to register the journals in databases required in the terms of accreditation.

The aim of the editorial activity at MTF STU is to secure the fast transfer of the results of research knowledge, development and education into syllabi via publications, and to enable access for students to new knowledge and to improve the teaching process.

Editorial activity has an important role, especially from the perspective of publication activities of the Faculty authors, and it has significant importance for the Faculty.

In 2013, the AlumniPress Publishing House became a member of the Association of Publishers and Booksellers of the Slovak Republic

The monitoring and searching for appropriate publication spaces for doctoral candidates is one of the priority tasks of information management of supportive departments of the Faculty (Academic Library, Publishing House) to support the publication of results achieved by scientific research. Of course, by creating a domestic space, the opportunity for the transfer of these results (does not reach the top international quality) is provided, but the aim is particularly **to find a reputable foreign space for scientific publication outputs**. This activity is consistent with the conceptual plan for the development of the Faculty. The benefits of the economic value can be measured or estimated only by a relatively complex system. There can be expected a quantifiable increase in income subsidy from achieving the publication outputs in top international quality, the increase in grant success, the enlarged interest of students in postgraduate study based on the selection criteria in their decision of the curricular field. On the other hand, there are benefits characterised by:

- new foreign publications space for MTF STU in renowned foreign publishers,
- strengthening of the category "top international quality",
- possible co-authorship with foreign partners and the possibility of comparative scientific works,
- the possibility of an increased proportion of citations of authors from MTF STU.

Social Programmes for Employees of the Faculty of Materials Science and Technology

STU MTF creates the following conditions of social policy for employees according to their rights defined in legislation. The management of STU MTF is interested in employee opinions. Every year a survey is prepared to obtain feedback as a tool to decide about future changes. The Faculty management discusses the results of the survey (which are available for the public) and new measures are introduced on the basis of the satisfaction survey.

Events financed from the social fund:

- Concert for STU MTF employees and stakeholders at the New Year's Meeting
- Theatre performance at the Day of STU MTF event
- Pre-Christmas party for children of the STU MTF employees

Employee Board of STU MTF

The employee board of STU MTF was established at the Faculty after elections in June 2009 for the period of four years. It represents the interests of all employees in accordance with valid labour codes and the collective labour agreement.

The representatives on the employee board of STU MTF took part in all meetings of the Faculty management, the collegium of the dean, in meetings of UOO STU in Bratislava and in job interviews for pedagogical positions during the year. The board participated in the schedule creation for the use of the gymnasium and swimming pool with employees of STU MTF and the preparation of the canteen menu; it took part as well in a petition organised with the union of employees of the school system and research in connection with creation of new labour codes.

The employee board of STU MTF:

- discussed all materials dealing with holiday planning, collective holidays, a directive of the dean regarding the application for social fund resources and others,
- discussed all applications for prolonging employment, termination of working relationships because of redundancy after the implementation of the automatic call centre,
- o approved grants from the social fund in agreement with the union contract of the year 2013,
- participated in the evaluation of adherence to the collective labour agreement terms as well as preparation of a new collective labour agreement for 2013 in the form of comments to a draft and completion of the draft,
- o submitted the ideas of Faculty employees for solving problems on particular panels.

Security system

Status in the area of work accident risks, illnesses caused by work, dangerous events and dangerous industrial accidents:

Status of working conditions (following the rules):

- creation of a new directive by the dean No. 8/2008 on "Work and workplaces which are forbidden to pregnant women and mothers to the end of the ninth month after giving birth, and breastfeeding women",
- the categorisation of work from the perspective of health risks.

Personnel and protection of working appliances:

- the list of working activities,
- the report on the state of technical equipment and control, revision and repair.

Areas for the training of Work Safety and Health Protection of employees and the creation of rules:

- admission training 39 employees,
- periodical training of employees 165 employees,
- training of management 21 employees,
- the induction information for students during the enrolment process 1400,
- training of employees to provide first aid 20 employees.

<u>Alumni</u>



On 19.3.2011 the civil association, the Bank of Quality – Alumni MTF STU was established. This association creates space and conditions for Faculty communication with former graduates.

Activities of Alumni in 2013:

- meeting of the general assembly of the association,
- English translation of the association website,
- electronic journal Alumni Magazine of the association established,
- newsletter sent to the registered members of the association.

Account number of the Alumni association: 2957128851/0200

IBAN: SK27 0200 0000 0029 5712 8851

By making a contribution to this account number, you can support the activity of the "Civic Association of Graduates and Friends of STU MTF, Bank of Quality – Alumni STU MTF".

This part was verified by doc. Ing. Helena Vidová, PhD.