

Dean's Directive

No. 3/2021 – UD

14 Sep 2021

**Organisation and conditions of the pedagogical process and
operation at the STU Faculty of Materials Science and Technology in
Trnava**

Organisation and conditions of the pedagogical process and operation at the Faculty of Materials Science and Technology (MTF) in Trnava

In compliance with the current regulations issued by the Public Health Authority (UVZ) of the Slovak Republic and according to the STU Rector's Order No. 9/2021 coming into force from 14 Sep 2021, at STU MTF it is applicable as follows:

1. Education in all three study stages for up to 50 students at maximum will be carried out by the presence method. For the number of students higher than 50 students, the education will be executed online via GSuite platform, either Google Meet or MS Teams.
2. In case of the transfer into the "2nd degree of warning"(purple colour in the COVID Automat) and "3rd degree of warning"(black colour), the entire education will be carried out online with the exception of experimental activities necessary for the theses execution.
3. In case that UVZ recommends to close the Student Hostel and students' moving out, the entire study will be carried out online with the exception of experimental activities necessary for the theses execution.
4. For each presence educational activity a thorough attendance list will be recorded by the teacher in question. The attendance lists are archived for the cases of necessary tracing needs, and the teacher is obliged to provide them to the Vice-dean for education.
5. By entering the Faculty building as well as in all its premises, all have to follow the "ROR" principles: to keep a sufficient social distance from other persons, to wash hands thoroughly, and to wear facemasks or respirators in public interior premises and in the premises with higher concentration of people, as applicable according to the UVZ SR Regulations.
6. By organising the meeting related to the activities operation at the Faculty and its workplaces, it is necessary to follow the regulation of the 50% capacity of the room in question.
7. Regarding the current epidemiologic situation, all the following measures to avoid COVID-19 spread are applicable at STU MTF:
 - to follow all current measures and UVZ SR Decisions,
 - insist of the disinfection of all Faculty premises,
 - nobody with the symptoms of the respiratory ways infection corresponding to the known COVID-19 Disease symptoms must not enter the Faculty premises,
 - if any person, who is currently within the Faculty premises, shows the symptoms of the COVID-19 Disease , s/he will have to leave the Faculty premises without delay (or s/he can wait for

the emergency health service arrival in the isolation room which is located in the Student Hostel of M. Uher, New Building, Block B, room No. 216 B), and will follow the further measures according to the instructions of his/her general practitioner; in case it is the Faculty employee, s/he will inform (via phone or email) his/her superior who will subsequently inform Mrs. Kulifajová without delay; in case it is the student, s/he will inform (via phone or email) Mrs. Ivančíková, the Head of the Registrar's Office,

- in case the employee is suspected of COVID-19 (and is recommended to isolation by his/her general practitioner due to the possible COVID-19 Disease symptoms, or is directed to pass the PCR test,) or the employee is tested positive for COVID-19 Disease, s/he will inform his/her superior who will subsequently inform Mrs. Kulifajová without delay,
- in case the student is suspected of COVID-19 (and is recommended to isolate due to the possible COVID-19 Disease symptoms or is directed to pass PCR test,) or the student is tested positive for COVID-19 Disease, s/he will inform Mrs. Ivančíková, the Head of the Registrar's Office.

Permanent monitoring Faculty Staff:

Assoc. Prof. Roman Čička, PhD. – Chair (roman.cicka@stuba.sk, +421 918 646047)

Viera Kulifajová – vice-chair (viera.kulifajova@stuba.sk, +421 905 317530)

Mária Rešetková, MBA – member, in charge of contact with the foreign students/ employees (maria.resetkova@stuba.sk, +421 918 646015)

Monika Hilková – member, in charge of contact of accommodated students at the Student Hostel of M. Uher (monika.hilkova@stuba.sk, +421 908 674055).

All employees and students are obliged to follow the information related to the applicable COVID-19 measures at STU and STU MTF on a regular basis. The information are continuously set forth at:

https://www.mtf.stuba.sk/sk/diani-na-mtf/aktuality/koronavirus-vsetky-informacie-tu-covid-all-informations-here.html?page_id=15001 a https://www.stuba.sk/sk/diani-na-stu/koronavirus-a-stu-vsetko-co-potrebuje-vediet.html?page_id=13298.

In Trnava, 14 Sep 2021

Prof. Ing. Miloš Čambál, CSc.
STU MTF Dean